

PIP STEERING COMMITTEE MEETING

Meeting on Wednesday 9th September 2009
PGMC – Stafford General Hospital

Present:

Andy Spencer (Chair)	Lead Clinician, PiP
Julia Greensall	Network Development Manager, PiP,
Lesley Hines	Project Support Manager, PiP,
Jenny Hawkes	Service Development Consultant, PiP
Chrisantha Halahakoon	New Cross, Wolverhampton
Jonathan Howell	Specialised Commissioning Services, WMids
Steve Cropper	Academic Adviser, PiP,
Helen Hipkiss	NHS West Midlands
Loveday Jago	East Cheshire NHS Trust
Kim Woolliscroft	Mid Staffs NHS Trust
Alison Lawton	Mid Staffs NHS Trust
Diane Short	Telford & Wrekin PCT
Kathryn Wilson	South Staffs & Shropshire Healthcare Trust (for presentations)

Apologies:

Stuart Poynor	South Staffs PCT CEO and PiP Chair
Cheryl Sherratt	South Staffs PCT
Kate Reynolds	UHNS
Diane White	Coventry PCT
David Eltringham	BCH
Melody Bridges	Specialised Commissioning Services, WMids
Gunjan Patel	South Staffordshire Community Trust
Martyn Rees	Shrewsbury & Telford NHS Trust
Tracey Malkin	NHS Stoke –on-Trent
Sue Hatton	NHS West Midlands Deanery
Patricia Gavin	ROH, Birmingham
Nicky Smith	PiP (on maternity leave)
Dave Coan	Hereford Hospital
Shomik Ghosal	Mid Staffs Hospital
Ken Hayman	Telford PCT
Jacob Samuel	Burton Hospital
Jane Evans	Walsall PCT
Linda Bromwich	Walsall PCT
Gyan Sinha	Walsall Hospitals

In attendance: Nick Gaunt, NHS Institute for Innovation & Improvement
Bruce Kirk, Regional Co-ordinator, WMids Government
Office

**Presentation: Bruce Kirk, Regional Co-ordinator
West Midlands Government Office**

Re: Role and 'Your Welcome' Standards and Adolescent Health plans

Main points from presentation:

Bruce described his role which covers two main areas (his role is the only one in the country which has a dual purpose):

- 1) Supporting the development of health services for young people, and
- 2) Implementation of the Your Welcome Standards.

1) Supporting the development of health services for young people:

Bruce is supporting PCTs with the development of their individual health plans for young people. To date all but one PCT plan has been received. He is also working with each organisation to encourage partnership working with Children's Trusts.

2) Implementation of Your Welcome quality standards programme. There have been four pilot sites across the country and the defined criteria have now been finalised. The quality criteria cover 9 topic areas.

Several workshops were held last Autumn and the launch within the West Midlands is scheduled for the 25th September 2009.

There are currently 140,000 services identified for Young People and the aim is for 95% of these services to be accredited by 2020.

In 2010/11 it is planned to include CAMHS and acute services in the accreditation.

A self - assessment tool kit has been developed, and a verification Panel will be set up in each PCT. There will be a moderation process to ensure that the national system is applied consistently.

It is envisaged that eventually all services that young people access, will be included. For this work, young people are defined as 11 – 19 year olds.

Presentation: Nick Gaunt, NHS Institute of Innovation & Improvement

Re: Simulation for Strategic Planning - the Scenario Generator.

Main points from presentation

Nick introduced the Scenario Generator (SG); a simulation tool for strategic planning. The software was developed primarily as a tool for Commissioners. It is based on a healthcare demand model and has a powerful simulation facility.

The SG can help in the decision-making process and enables planners to compare options / see how demand will change. It could also be used to 'test' a new model of care.

Nick demonstrated the tool using an example of a CYP 'Urgent Care' model in Luton. Nick had also met Kathy Bailey, Chair of the Rheumatology Network Group, to explore whether the SG could assist with the development of the Network, for those children and young people who present with rheumatological conditions. Using

information provided, it would be able to map out the clinical pathway, and examine where the delays in the system are.

The SG could be used to support the development of Clinical Networks generally (although has not done so to date). The Rheumatology Network Group is hoping to be able to work with Nick to further develop this work.

Each PCT have been given 1 free licence, and the SHA has a licence too. A Network therefore could either work with a PCT or the SHA to access the free licence or consider purchasing an additional licence.

Within the West Midlands, Coventry, South Staffs, Walsall, Wolverhampton and Birmingham East & North PCTs have either used, or are using the SG.

It was asked if the SG could be used to identify risk issues as in Child Protection services; Nick said that would be possible, as long as the relevant information was available.

1. Minutes of the last meeting – held on 20th May 2009

The minutes from the last meeting were accepted as a true record.

2. Matters arising

Proposed Workshop around WTD issues – Andy has confirmed with Colin Campbell that he wants to organise a workshop to discuss the WTD issues and training. Chrisantha has volunteered to assist in the planning.

Action: Lesley Hines to arrange for CC & CH to meet to discuss programme and arrangements.

3 Feedback on Paediatric & Maternity Configuration Events – 22nd June & 29th July 09.

The first event was aimed at Maternity Services and Paediatric services; the second at Paediatric services only. The event in July had been jointly organised by PIP and the SHA.

Andy said that both events were well attended, and were well evaluated; some of the feedback from those who had attended both events, indicated that there was a lot of similarity in the issues covered.

Jenny had facilitated one of the locality groups; the comments from the group were that there needed to be more work with the SHA around configuration and that people wanted to be involved in the planning for future services.

The broad consensus from the events was that we had to move from addressing questions of 'Whether to reconfigure?' on to addressing issues of 'what' and 'how' to reconfigure.

Following the events the SHA had written to PCTs asking for further information and local plans to be submitted by the 25th September; the SHA aim to assess the plans and respond to PCTs by 16th October.

Some discussion took place about PIP's role in this ongoing work; it was agreed that

whilst PiP should not get involved in the detail around re-configuring services, it should continue to support all clinicians involved and maintain its role in working to improve the quality of services provided.

Julia said that at the events it was recognised that GPs and Practice Based Commissioners (PBCs) were not actively engaged in the reconfiguration work and that although Integrated models of care were being considered in some areas, GPs and PBCs were not as involved in this work as they could be. It was felt that PiP could have a role in scoping this work.

It was agreed that a proposal to scope the enthusiasm / willingness of GPs and PBCs to engage in developing Integrated Models of Care should be developed and submitted to the SHA.

3. Terms of Reference The revised Terms of Reference were discussed and a number of comments made.

Action: Julia to finalise the document. It will be circulated with the minutes and put on the website.

4. PiP's Work Programme for 2009 Updated proforma including current and proposed work streams was tabled for information and discussion.

Main issues highlighted:

- Rheumatology Network: The bid put forward for the Health Foundation's 'Closing the Gap through Clinical Communities' awards was unsuccessful with 59 bids received and only about 9 of these will be funded. A revised application has now been put forward to the SHA, as part of their 'Inspiring Clinical Change' initiative. Tracey Malkin from NHS Stoke on Trent has agreed to include some information from a Commissioner's perspective for the DVD which a group of parents have developed.
- Paediatric Anaesthetic Network: The Study Day held on 4th June was very successful with 53 delegates attending. Alistair Cranston from BCH was the lead and Lesley Hines organised and administered the event. The Study Days are now an Annual event.
- Paediatric Anaesthesia & Recovery Training: Work with the BCU is continuing. Paperwork is in the process of being completed – it is anticipated that this will be submitted to the Board at BCU at their October meeting (although this timescale is tight).
- Child Protection Work: Jenny Hawkes is continuing to support these work streams. The three Staffordshire PCTs have set up a safeguarding commissioning collaborative to assess the options for joint commissioning; in the first instance they are considering the commissioning of child sexual assault services. The health commissioners will take proposals to the LSCBs in December.
Jenny continues to support the SARC Board and Lesley Gerhardt, a Commissioning Manager from SSPCT, has been seconded to Staffordshire Police to project manage the SARC development.

£15K from the West Mids Deanery has been awarded to PiP for CSA training

and will be used to provide training for professionals engaged in CSA work. The Oxford CSA Skills Trainer Model has been purchased; it is available to book for training sessions across the West Midlands / PiP partnership area via Lesley Hines.

Jenny has been appointed as a Sessional expert for safeguarding with the DH National Support Team for Sexual Violence'; she will be visiting many SARCs across the country over the course of the next two years.

- Paediatric Surgery: The SHA have organised a 3 day event in October to develop a strategy for Paediatric Surgery for the West Midlands.

Steve Cropper agreed to finalise the paper on the Surgery standards after the 1st October, when he is taking a short sabbatical from Keele.

- Nurses' Forum: The Nurses' Forum is being generally well supported; however, the last workshop covering Pandemic Flu, held in early September, was not well attended. Helen Hipkiss was the main speaker at this event; she has considered issues around Bereavement services and additional support that may be needed for children (particularly Looked After Children) if they are bereaved as a result of swine flu, or if care staff are ill themselves or have to be redeployed.
- The next Forum is being hosted by Bruce Kirk at the West Midlands Government Office in October, to look at Adolescent Health Services and transitional issues.
- Diabetes: A Regional Network is being developed; Jeremy Kirk from BCH is the Chair. The next meeting scheduled for the 23rd September. Clinicians in the North of the region still plan to meet as a local Network, and address the service issue of Pumps.
- Gastroenterology: There have been 2 meetings with local Paediatricians; Loveday Jago has completed some audit work. A meeting with Commissioners from Stoke and Cheshire & Merseyside is scheduled for 17/09/09. A further meeting of the Network Group and Gastroenterologists will then be arranged.
It was noted that BCH have recently appointed a new Gastroenterologist and specialist dietitian.
- Communication: The 2008/09 Annual report is almost complete and will be printed and distributed during October. The website is now regularly updated.

4. **Any Other Business:**

PiP Research project: Steve Cropper tabled a proposal regarding a 3-year research project. The scheme supports doctoral research through a studentship funded jointly by the Economic and Social Research Council and a collaborating partner (PiP in this case). PiP would need to contribute £4K per annum for 3 years. There was some discussion about the research topic; it was felt there would be benefit in looking at the 'Added value of Collaboration' and 'What factors are most likely to introduce change in relation to networks?'

It was agreed that this proposal would be supported – if the funds are available.

Action: PiP's finances to be reviewed.

PiP Guidelines 2008/10:

It is understood that 25 copies of the Guidelines have been distributed to each member trust. Trusts had been asked to contact PiP if they required more copies and Lesley said that some Trusts had contacted her.

Some members said they had not seen their Trust's copies. It was agreed that we need to keep a register of who the copies have been sent to in each organisation – and how many copies have been sent out.

Action: Lesley to contact Paddy McMaster to ask if the review group has started work on the next edition.

Dates for Steering Group 2010: Proposed dates for next year:

10th February
19th May
8th September
8th December

5. Dates and Time of next meeting:

Wednesday 9th December 2009
Lunch 1.30pm meeting 2pm-4pm - Stafford PGMC

Speaker: To be confirmed.

Minutes prepared by: Lesley Hines, PiP
September 2009