

## **PIP STEERING COMMITTEE MEETING**

**Meeting on Wednesday 5<sup>th</sup> November 2008**  
**PGMC – Stafford General Hospital**

### **Present:**

Andy Spencer, PIP, Lead Clinician (Chair)  
Cheryl Sherratt, South Staffs PCT  
Jaishi Vaid, Telford & Wrekin PCT  
David Coan, Hereford Hospital  
Kim Woolliscroft, Stafford General Hospital  
Chrisantha Halahakoon, New Cross, Wolverhampton  
Steve Cropper, Keele University  
Julia Greensall, PiP

### **Apologies:**

Stuart Poynor, South Staffs PCT CEO and PiP Chair  
Diane White, Coventry PCT  
Jenny Hawkes, PiP  
Jacob Samuel, Queen's Hospital, Burton on Trent  
Gunjan Patel, South Staffordshire Community Trust  
Helen Hipkiss, Programme Consultant, NHS West Midlands  
Alison Wood, Shrewsbury & Telford NHS Trust  
Mick O'Donnell, Specialised Commissioning  
Jonathan Howell, South Staffs PCT  
Sarah Jane Marsh – BCH  
Martyn Rees, Shrewsbury & Telford NHS Trust  
Shomik Ghosal, Stafford General Hospital  
Nicky Smith, PiP

**In attendance:** Lesley Hines, Coventry PCT

## 1. Minutes of the last meeting – held on 9<sup>th</sup> July 2008

The minutes from the last meeting held on 9<sup>th</sup> July 2008 were accepted as a true record, with one amendment concerning Children's Trusts.

Cheryl wanted to clarify the comment made about Children's Trusts; they do not provide **services** but rather are a partnership which **co-ordinates** the provision of services.

## 2. Matters arising

**Clinical Lead for Children** – It was noted that, despite interviews being held on two occasions, the Clinical Lead for Children has not been appointed. These posts have been developed as part of the Clinical engagement work being taken forward by NHS West Midlands (Next Stage Review).

Cheryl updated members on the work of the Review of paediatric services which South Staffs PCT has undertaken across Staffordshire. The first draft of the report will be ready by the end of November, and after being signed off by the Executive, will be circulated to all partners in South Staffs.

Cheryl explained that the PCT, whilst considering the new models for the provision of care, does not want to lose paediatric services at either of the acute hospitals (Burton or Stafford). It is also recognised that taking into account the issues arising from the WTD, and the policy initiative to move more services into the Community, then some changes will need to be made. It was recognised that there may need to be some centralisation and integration of services in the future.

It was stressed that this report is not the 'end product', but the beginning of a change process that will take place over a number of years. The report provides the basis for further discussion and more work with all partners needs to be undertaken.

Cheryl said that the work that PiP had facilitated, and the work undertaken by Simon Lenton at the RCPCH, had proved to be beneficial and provided a supportive basis for the work undertaken by the PCT.

It was agreed that if the PCT had a 'blue print' for future working, then there could be an opportunity for further collaborative working between PiP and the PCT. All parties need to be 'imaginative' about how services can be provided in the future.

The PCT will be undertaking work looking at transitional issues for young people / adults; due to the lack of tariffs costing this work will be difficult.

**Meeting with John Lees:** Julia had met with John who is Joint Commissioner at HOB PCT. John is leading work on behalf of the 3 PCTs in Birmingham and is working with BCH – looking at which services could be moved into the Community. He is working with Mick O'Donnell regarding Specialist commissioning and is interested in the work PiP is undertaking around Paediatric Surgery.

**Report from Surgery Workshop** – The report has been finalised and circulated to delegates and to the SHA.

Noted: An abstract for the RCPCH is being developed. (Andy Spencer, Steve Cropper and Jonathan Howell working on this). Andy would also like to do a paper for the BMJ.

**Noted:** Andy said that an analysis of Trust compliance with Paediatric Surgery Standards and the Critically Ill / Injured standards had been discussed by the Critically Ill Children Steering Group. This analysis had raised questions about the validity of self-assessments. Julia and Andy had responded to this.

**Open Day – 9<sup>th</sup> October:** Simon Lenton had given the key-note speech at this event, which had been successful. It had been disappointing that not many paediatricians had attended. It was acknowledged that the event had not been as well advertised as it could have been (lessons to be learnt for next year).

Simon Lenton has expressed interest in continuing to work with PiP and another event will be organised for 2009 (around the time of the publication of the RCPCH document 'Modelling the Future 3'). This will aim to bring paediatricians, managers and commissioners together to address commissioning of children's services.

**Children's Integrated Health care Model:** It was noted that Warwick is not being a pilot site now.

**Nurses' Workshop – 13<sup>th</sup> November:** It was noted that only Liz Morgan is attending now (previously Fiona Smith from the RCN was also attending). Fiona will be invited to speak at a future meeting.

### **3. PiP's Aims and Objectives:**

Andy explained that the original 'Mission Statement' that PiP members developed when the organisation was set up has stood the test of time. However, it was felt that the aims and objectives needed to be updated, in light of the changing national directives and language now used. It was noted, that issues like the development of Care Pathways had been raised by PiP, several years before these had become popular.

Amendments were discussed and agreed.

**Agreed:** These to be finalised and circulated to all Steering Group reps, inviting comments. Two weeks to be given for responses. The updated aims and objectives will be then used as a basis for the next Annual report.

### **PiP's Work Programme for 2009:**

A proforma including current and proposed work streams for 2009 was circulated for discussion. This was agreed and the proforma be circulated with the minutes from the meeting.

#### **4. Financial Position:**

The financial position as at Month 6 (08/09) was presented. The expected 'Carry Forward' is £51,342.

Noted: this amount will be reduced as certain costs and items of non-pay are not included. The importance of having a significant amount of 'Carry Forward', to enable PiP to plan a work programme in advance, was recognised.

#### **5. Any Other Business:**

- a) The 2008 edition of the PiP Guidelines are due to be published soon. The D & V guidelines are being considered again – in conjunction with the NICE guidelines - and an ISBN number will be included.
- b) Members were asked to consider suitable speakers to be invited to contribute to the PiP meetings. Some ideas proposed: Children's Trusts (Rob Willoughby) and World Class Commissioning (Chris Ham).
- c) The RCPCH publication – Supporting Paediatric Reconfiguration – will be put on the PiP Website.

#### **6 Dates and Times for 2009 Meetings were proposed:**

##### **Post – meeting note:**

**The dates are confirmed – all are being held on Wednesdays:**

**Meetings commence with lunch at 1.30 pm and the meetings are held from 2pm – 4pm.**

**All meetings will be held in Stafford PGMC.**

**9<sup>th</sup> February**

**20<sup>th</sup> May**

**9<sup>th</sup> September**

**9<sup>th</sup> December**

**Minutes prepared by: Julia Greensall, PiP  
November 2008**